

NAVIGATOR CONSULTING GROUP

#920 — 736 Granville St, Vancouver, BC, V6Z 1G3
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DESCRIPTION	PRICE
BOOKKEEPING SERVICES	
Data entries to: Account Receivable, Account Payable, Bank Reconciliations, Income Statement and Balance Sheet Preparation, Provision of working papers and reports to CRA, Filing, etc.	\$40 per hour
Office Supplies for Bookkeeping	\$15 per month
REPORTS	
GST/HST Report	\$40
WCB Report	\$40
Payroll Calculation	\$10 each
Cash Flow Statement	\$100
Record of Employment (ROE)	\$70
SLIPS	
T4, T4A, T5, T5018, NR4, NR6	\$10 per slip and \$50 per summary
Information Preparation / Slips Additions	\$50 per hour
DECLARATIONS	
T2 Corporation Income Tax Return	\$800
Financial Statement Preparation	\$200
CONSULTING	
Current Issues and Taxation	\$50 per hour
Letters to CRA, WCB, MSP, etc.	From \$50 per letter
AUDITING	
Preparation of Working Documents for CRA and Audit Assistance	\$50 per hour
SERVICE	
Opening/Setting Up a New Company	From \$350
Closing Company	From \$150
Data Base Server Use by Client	\$25 per month
Data Base Server Use by Bookkeeper to Complete Work	\$40 per hour
T1 PERSONAL INCOME TAX RETURN	
Tax Return Included: T2202A — Tuition Fee T5007 — Social Assistance (WCB, Welfare), T4A(P) T4A(OAS) – Pension Income	\$65 *
Tax Return Included: T4 — Employment Income T4E — Employment Insurance Income T4RSP — RRSP Withdrawals	\$75 *
Extra Medical or Donation Receipts	\$10
TL2 – Claim for meals and lodging T777 – Employment Expenses	\$80
Letters to CRA, WCB, MSP, etc.	from \$50 per letter
T1 PERSONAL INCOME TAX RETURN RENTAL, BUSINESS, AND INVESTMENTS	
Tax Return Included Statement of Business or Professional Activities	\$180 per business
Tax Return Included Statement of Real Estate Rentals	\$100 per property
Tax Return Included Foreign Income: FTC, T2209, T2036	\$160
Preparation Business, Rental or Investment Activity Spreadsheets	\$40 per hour

* Includes up to 10 Medical or 10 Donation Receipts.